

COLLEGE TEACHING IN THEATRE

Kent State University
THEA 61094 CRN 18776

Fall 2016

Class Meetings, 12:30-1:45PM, Mondays and Wednesdays, D206

Instructors	Office Hours/Place	Email	Office Phone
Yuko Kurahashi	B146 T/H 12-2PM 3:30-4 and by appointments	ykurahas@kent.edu	330 672-9483

Course Objectives and Outcomes: This course is designed to deepen your understanding and improve various teaching/learning strategies and prepare you to teach theatre-related courses. By studying such basic teaching components as professional ethics, responsibilities, and pedagogical strategies, students gain effective teaching and learning skills through lectures, discussions, and observations. As graduate students and instructors, we expect you to maintain professional behavior. In order to learn specific areas in teaching and learning, we will have several field trips and we will also invite a variety of guest lecturers.

Our expectation: Each student is expected to attend every class and participate in the discussions as well as successfully complete all of the assignments. We would like to see your dedication, passion, and diligence. Communications are always important. It is YOUR RESPONSIBILITY to come see us periodically to discuss your teaching and class-performances. Time-management is another key to success. Manage your life carefully and creatively.

Attendance Policy: You are required to attend all class meetings. An unexcused absence is subjected to a deduction of 20 points per absence from your final grade. In order for your absence to be excused, you need to request a written excuse from a doctor or an appropriate contact person within 48 hours and deliver the document to your instructor. Two occasions of tardiness will be counted as one absence.

Make-Ups and Late Submissions: There will be **no make-ups**, except in cases of extreme emergency, for which I will need **written documentation**. All assignments must be turned in **on time**. Ten points will be deducted each day after the due date from your total score unless you have an emergency which can be verified with **written documentation**, at which time we will discuss your due date.

There will be no cell phone use in this class. This includes text messaging. Please turn your cell phone off (NOT TO VIBRATE) when you enter the classroom. **Other technological devices such as laptops and I-pads should also be turned off unless instructed otherwise.**

Students with disabilities: University policy 3342-3-01.3 requires that students with disabilities be provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact the instructor at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through Student Accessibility Services (contact 330-672-3391 or visit www.kent.edu/sas for more information on registration procedures).

Cheating and Plagiarism Policies: It is the policy of the University that students enrolled in the University are to perform their academic work according to standards set by faculty members, departments, schools and colleges of the University. Cheating and plagiarism constitute fraudulent misrepresentation for which no credit can be given and for which **appropriate sanctions are warranted and will be applied**. This policy applies to all students the University. Visit [Policy Register](#) for more details about the University policies concerning student cheating and plagiarism.

It is easy for anyone to copy and paste an essay, paragraphs, and sentences from various websites. However, copying someone's work is an act of stealing and you are going to face serious consequences as explained above. You need to make a habit of composing your own sentences and paragraphs in order to complete an essay. If you need to use information, phrases, and sentences found in other people's writings, you need to cite the sources and make sure to integrate what you quote into your own writing. However, simply placing a citation after a borrowed phrase and sentence does not make your essay free from plagiarism. For example, a series of quotes even with citations shall be considered a simple note-taking, thus your score on that assignment will be zero.

Registration:

- To register for classes, login to FlashLine and click on the Student Tools and Courses tab to access FlashFAST. Access links to add or drop classes in the Registration Tools channel. There is no entry schedule for registration/schedule adjustment after Priority Preregistration ends. FlashFAST is available 24 hours a day, 7 days a week. If you have trouble registering, contact the registration office at the campus where you are enrolled for assistance. Additional information on registration is available from the Enrollment and Registration page.
- For up-to-date class schedule information, login to FlashLine and click on the Student Tools and Courses tab to access a class schedule search in FlashFAST, or access the online Schedule of Classes Search on the University Registrar's Web site.
- NOTE: If class beginning and/or ending dates are other than the regular session dates for a full term, the deadlines for processing registration transactions and tuition credit percentages may be different. For these flexibly-scheduled classes, information is available by going to your Student Tools and Courses page in FlashLine and clicking on the CRN link(s) on your Student Printable Schedule, or by accessing the Detailed Class Search from the Schedule of Classes. After locating the course, click on the "Registration Deadlines" link to determine course specific dates.

Registration Requirement: Students who are not officially registered for a course by published University deadlines should not be attending classes and will not receive credit or a grade for the course. Each student must confirm enrollment by checking his/her official class schedules (using Student tools in FlashFast) prior to the deadline indicated. Registration errors must be corrected prior to the deadline.

Course Withdrawals:

- Withdrawals are subject to deadlines stated in the University's semester schedule and available at the University Registrar's web site: <http://www.kent.edu/registrar/fall-important-dates>
November 6, 2016 is the last day to drop classes with W.

Blackboard Learn 9:

This course will **regularly** use the Blackboard Learn 9 **Online Learning System**. To access the course, go to: <https://learn.kent.edu/> and log on to **Blackboard Learn 9** with your user name and Flashline password. For assistance with your user name, password or other problems logging into or using Blackboard Learn 9, please contact the Help Desk at 330-672-HELP or helpdesk@kent.edu.

Online Etiquette: It is important to remember several points of etiquette that will smooth communication between students and their instructors.

- ☐ Avoid language that may come across as strong or offensive. Language can be easily misinterpreted in written communication. If a point must be stressed, review the statement to make sure that an outsider reading it would not be offended, then post the statement. Humor and sarcasm may easily be misinterpreted as well, so try to be as matter-of-fact and professional as possible.

- ☐ An online classroom is still a classroom. Though the courses may be online, appropriate classroom behavior is still mandatory. Respect for fellow classmates and the instructor is as important as ever.
- ☐ The language of the Internet. Though still a fairly young type of communication, certain aspects of this form of communication are becoming conventional. For example, do not write using all capital letters, because it will appear as shouting. Also, although the use of emoticons can be helpful when used to convey nonverbal feelings (example: :-) or :-(), avoid overusing them.
- ☐ Consider the privacy of others'. Ask permission prior to giving out a classmate's email address or other information.
- ☐ No inappropriate material. Do not forward virus warnings, chain letters, jokes, etc. to classmates or instructors. The sharing of pornographic material is forbidden.

Adapted from Source: <http://www.kent.edu/dl/Technology/Etiquette.cfm>

Email: The University has given you a kent.edu email address. This free email address is yours to be used for life. It will be used for all school and university related communications. If you have another account you prefer to access for your email, IT IS YOUR RESPONSIBILITY to arrange to have your Kent email forwarded to that account. You can receive help with this by calling the Kent Helpdesk (330) 672-HELP.

Required Texts

Ken Bain, *What the Best College Teachers Do*, Harvard University Press, 2004.

Requirements and Assignments:

- 1. Participation.** You are required to keep positive attitude and active participation. Please come with solid reading of the required reading assignments.
10x the number of class participation. You will not be able to obtain this point unless you are physically in class with perfect behavior.
- 2. Shadowing Project (100):**
You are required to “shadow” the assigned instructor(s) throughout the semester. More than 5 observations are required. Each class you “shadow,” should be recorded in your Shadowing Project Report.
- 3. University Teaching Conference (100):** please use Blackboard Learn Submission Page. Attend a session and write a reflection report.
- 4. Fashion Museum Report (100):** please use Blackboard Learn Submission Page

After our tour, write a reflection on
 - a. How you might be able to use a museum tour in your class.
 - b. Address pedagogical difficulties during the tour as a “student.”
- 5. Writing Center Report (100):** use Blackboard Learn Submission Page. **Make an appointment by September 30, 2016.**
Make an appointment with the center and bring your sample writing. Write an evaluation of your session:
 - a. Instructor
 - b. Effectiveness
 - c. Things you should have done prior to your visit (evaluate your preparedness)

6. Special Project Summary and Presentation (100)

You are required to choose/create one project related to teaching during the semester. Examples include: prepare a shell-blackboard for the class you are teaching or will be teaching; create at least two power point/prezi lectures on the subjects of one's choice; create two short videos (you need to shoot) or one substantial video (5-10 mins) about at least two acting exercises.

Grade Breakdown

93.0%	A
90.0%	A-
87.0%	B+
83.0%	B
80.0%	B-
77.0%	C+
73.0%	C
70.0%	C-
67.0%	D

Support Programs for all students

<u>Student Success Programs:</u> University Library, 5 th Floor, Rm 510, 1125 Risman Drive, Kent, OH 44242-0001 Phone: (330) 672-9292 Fax: (330) 672-9296 Email: NEWATKSU@kent.edu	<u>Writing Commons</u> writing@kent.edu Library 4th Floor
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Weekly Schedule

Special Week Week of August 8	Introduction Read Bain Introduction	
Special Week Week of August 15	Model Syllabus Get familiar with the textbook and required reading materials About SAS Read Bain Chapter 2	
Special Week Week of August 22	About the First Day Syllabus Making Quiz Making Read Bain Chapter 3 & 4	
	Monday	Wednesday
Week 1 Week of August 29	Introduction to this course Discussion on Chapter 3 of Bain Shadowing Assignment for this semester: Special Project (choose one topic or area you want to improve by the end of this semester) Introducing Blackboard 9	We will visit The Writing Commons. Meet in Main Library 4 th floor. Other presentations from the Reference Librarians, Student Multimedia studio, and Statistical Consulting on library resources for students will be included. This session is short. After the session, we will find a group room and discuss Chapter 4 of Bain's book. I will let you leave the main library by 1:30PM
Week 2 Week of September 5	Labor's Day	Reading, Bain Chapter 7
Week 3 Week of September 12	How to teach labs and fundamentals (By Tammy Honesty) How to teach AOT	SAS
Week 4 Week of September 19	How to teach design in an introduction to theatre class (Tammy Honesty)	The Office of Global Education, Guest Lecturer; How to provide appropriate accommodations and support to international students in your class.
Week 5 Week of September 26	ALICE Training	Fashion Museum Meet at the KSU Fashion Museum. Fashion Museum Report, Due, Sunday Shadowing Project Report Dues (installment based dues are posted in Blackboard) First one comes Saturday
Week 6 Week of Oct. 3	Bain Chapter 7 left over teaching evaluation section and Bain Chapter 5	Quiz Making, Exam Making, and Rubric Making

	Jennifer Marcinkiewicz (Guest Lecturer) Teaching Evaluation	
Week 7 Week of Oct. 10	Bain Chapter 6	Midterm Evaluation
Week 8 Week of Oct. 17	No Class (instead, you need to attend Thursday evening and Friday sessions of Celebrating College Teaching Conference)	Celebrating College Teaching Conference Thursday and Friday Oct. 20-21, 2016 https://www.kent.edu/utc/annual-conference Please attend a couple of sessions. Please register in advance. College Teaching Conference Report, Due Sunday
Week 9 Week of Oct. 24	How to create a c.v. How to write a cover letter for teaching jobs.	Shadowing project/Special Project continued Individual Conferences
Week 10 Week of Oct 31	How to successfully take a skype interview. How to prepare for a campus interview. <ul style="list-style-type: none"> • Committee interview • Teaching demonstration 	Shadowing project/Special Project continued Individual Conferences
Week 11 Week of Nov.7	Shadowing project/Special Project continued	Shadowing project/Special Project continued Writing Center Report Due
Week 12 Week of Nov. 14	Shadowing project/Special Project continued	
Week 13 Week of Nov. 23	Special Project Presentations Special Project Report Written Part Due (Tuesday)	Happy Thanksgiving